

## Minutes of Human Givens Institute Board Meeting

**Date of Meeting:** Thursday 12 January 2017 (7pm)

**Present:** Julian Penton (Chair), Julie Lawrence, Celia Nicholson, Ivan Tyrrell

**In attendance:** Sue Saunders, Ian Thomson, Jane Tyrrell

**Apologies:** Jan Hurley, Declan Lyons (from item 3)

### 1. Declarations of interest

Ivan Tyrrell is related to Jane Tyrrell.

### 2. Minutes & matters arising:

Monique Nauta-Musters has joined RPSC.

PTSD Resolution have agreed to fund the pragmatic tracker for a further year to include HGI members.

Celia Nicholson's paper on criteria for membership is now published.

### 3. Governance and Board membership

Celia Nicholson highlighted areas where the Board needed to improve governance in order to meet the commitment to operate in accordance with the UK Corporate Governance code.

The key areas where the Board performance should be improved were in the areas of recruitment and training of Board members, and reaffirmation of Board members subject to review of performance. Julian Penton also highlighted the need to renew Board members after three years.

It was agreed that: (i) Board secretaries would implement three year reappointment; (ii) Celia Nicholson and Julie Lawrence to amalgamate material from Board composition documents to generate a statement about how Board members are appointed and inviting applications; (iii) Board to consider how training should be delivered at a later date; (iv) Celia Nicholson to produce criteria for assessing performance of Board members.

#### **4. Election of new Board member**

[Ivan Tyrrell and Jane Tyrrell were recused from the meeting.] Jane Tyrrell has been proposed as a new member of the Board and was confirmed.

#### **5. Report of RPSC**

Julie Lawrence inquired about systemic issues revealed by the report. It was agreed that the RPSC needed to be vigilant in ensuring that there was continuous training and development but also policing to ensure that all therapists are complying with professional and ethical guidelines.

Sue Sanders and Ian Thomson agreed to draw out systemic conclusions for the HGI Board to consider.

The Board recorded their thanks to the committee for the excellent work.

#### **6. Risk register**

The risk register was considered to be up to date and containing the right mitigating action. Jane Tyrrell asked how additional information could be obtained, to identify areas of concern beyond what is available through received data. It was agreed that supervisors were a source of information on risk which is not yet fully linked in, and it was agreed that Julian Penton would prepare a request to supervisors to gather information about risk.

#### **7. AGM**

Scheduled for 23 January 2017, time to be moved to 8pm, and a rehearsal to be organised. Report from finance committee to be included. Minutes for last meeting available.

#### **8. Request for Board member**

A former Board member has asked to be considered for reinstatement. It was agreed that provided the member was prepared to deal with the documentation required for compliance with the regulatory authorities, and it was signed off by the finance committee, that he should be asked to rejoin the Board.

#### **9. PSA update**

PSA have written asking us to confirm reaccreditation. The current view is that HGI is compliant with accreditation terms.

#### **10. Proposed one day conference**

Feedback indicates a desire for more CPD events. To be discussed in next meeting.

## **11.AOB**

Jane Tyrrell raised the question of developing a list of HG people to do PR. Agreed that office would produce a list of people and Board would sponsor getting commitment.

Julian Penton will support Jan Hurley in producing newsletters to peer groups.

## **12.Date of next meeting**

Thursday 9 March 2017 7pm.

12 January 2017 (JAL)