



HGI Registration and Professional Standards Committee (RPSC)

Minutes of the Annual Review Meeting (ARM)

Date of meeting: 4th February 2019; 6.30pm to 7.40pm

Medium: Skype

Chair: Sue Saunders

Present: Sue Saunders (Chair), Ian Thomson (Deputy Chair), Owen Davis, Lucy Evans, Richard Cavaliero, Phil Sheardown (Lay member), Jo Ham, Mary Austin, Avril Bailey, Julian Penton.

1. Welcome and introductions:

Sue Saunders welcomed everyone to the meeting, especially Avril Bailey and Julian Penton, who are our most recently joined members. Everyone gave a brief introduction to themselves.

2. Apologies for absence:

Sarah Jeffrey-Gray, Amanda Hargreaves, Monique Nauta (Netherlands member), Lance Kearon, Celia Grace Kenny,

3. Declarations of interest:

None notified.

4. Minutes of the RPSC ARM held on 30th January 2018:

See copy provided - Matters arising – None.

It was agreed that these constitute a full and accurate account of the proceedings and all action points had been addressed.

5. RPSC Annual Report to the HGI: Jan 2018 to Feb 2019:

See copy provided – Matters arising – None.

The document was reviewed, discussed and accepted.

6. Analysis of Complaints: Jan 2018 to Jan 2019:

See copy provided – Matters arising:

The report will be going to the PSA later this week.

Two new complaints have been received in the last ten days.

It was noted that the use of outcome measures by therapists, can be very helpful for them to refer back to, should a complaint come in against them.

There are three live cases currently, and one that may go to appeal.

Action: Sue – Will email the committee and ascertain availability to work on the current cases.

The document was reviewed, discussed and accepted.

7. Changes to RPSC membership

Joined: Avril Bailey and Julian Penton

Resigned: Celia Kenny

Invited: Raymond Whelan – Invited as lay member to replace Celia.

It was agreed that Raymond should be accepted onto the Committee.

Sue Saunders and Ian Thomson informed the committee that they would be taking a more 'consulting' role to the Committee in the future. Thanks were voiced to Sue and Ian for all their hard work and commitment to support the work of the Committee in the future.

8. AOB: GDPR – It was noted that one is not allowed to charge for releasing case notes to a solicitor who is acting on behalf of a client.

9. Future meeting: The next meeting will be in February 2020.

(Richard Cavaliero: 4/2/19)