

Human Givens Institute

Board meeting minutes

2nd November 2020 1900 -2100 on Zoom

- 1. Present:** Sue Gray (chair), Carel Beynen, Judith Desbonne, Ivan Tyrrell, Jane Tyrrell, Liz Barr, Julie Lawrence
- 2. In attendance:** Monique Nauta chair of the RPSC for item 6.1 and 6.2, Jenny Edwards for Item 8.1

Apologies – Jane Tyrrell late joining at 7.12. Note: Chrissy Boyce returns to the board by end of year.

Resignation: Clive Cory tendered his resignation earlier today.

- 3. Declarations of interest** – none
- 4. Minutes of the last meeting September 7th 2020** – agreed and signed off.
- 5. Matters arising :**

7.1 – Reply to Irish Community – SG. To be carried over

7.2 - New HGI membership secretary has been recruited.

11.1 – Rebate received from Insurance company less £1K of our costs.

6	Regulation & Registration	Action	Who
6.1	RPSC update	Update discusses with Monique Nauta chair of the RPSC who was in attendance for this item. HG office staff and Ian T to be made aware that website changes need to be approved by the board. NSC offered support re our new process. Contact details for the CEO of NCS (national counselling society) to be forward to Monique Naute	Sue Gray
6.2	Additional regulation process to be developed.	Monique Nauta will present the draft report to the board for sign off on 14 th December. Deadline to go to the PSA end December 2020. Extra meeting to be set up to do this.	Monique Nauta. HGI Board SG
6.3	Reinstatement to the register	Discussed and draft policy (prepared by the RPSC Chair) Approved by the board. To go up on the website TBC	SG with MN
6.4	EOC Update	After discussion Board took the decision that we	SG with Harold

		needed to progress the recruitment now and not wait until after the review of the revised process in March 2020.	Mosley
6.5	HGI Register Update	Current memberships as of 8 th October 2020 are: 19 x FHGI 298 x MHGI 39 x AHGI 51 x GHGI. Update to come to every meeting	SG
7	Serving the membership	Action	Who
7.1	Proposal: Communication of HG Group Strategy – Report from Planning Day to Members	Summary drafted for discussion. Planning day group will continue to work on this item (wider group than the HGI board)	Denise Winn SG
7.2	HGI Members Questions Response Group (<i>working title</i>)	Group members are: Ian Thompson, Carol Harper, Linda Hoggan and RPSC representative – still to be appointed . Group to be set up and Head Office staff to be updated.	SG SG
7.3	Membership payments - Monthly payments	A member had inquired about paying for membership by monthly instalments. Following a lengthy discussion it was agreed that this is not possible at this point in time. A response will be drafted and sent to the member.	SG
7.4	SCoPEd Update	New partnership Steering group (SCoPEd Oversight Committee) was attended by SG. HGI is now an equal partner in the SCoPEd discussions. Kat Marlow is on the SCoPEd technical Group. Membership update to go out once agreed by partnership	SG
7.5	Regulation of HG Diploma Students & request that they have a profile on the HGI site	Discussed and agreed that this is an important aspect of the HG training that needs to be addressed. Suggestion is that the RSPC should look into how we might be able to carry out the complaints process for GHGI members on behalf of the College (this was one of the reasons all Part 2 students have to immediately become GHGI members when they pass Part 2 In principle it was also agreed that we could list GHGI members on the HGI site, as long as Part 2 students were all happy with this in terms of GDPR. But before this happens, we need to organise is a process by which any complaints against student members would be dealt.	SG & JT
8	Clinical: Training, Research and	Action	Who

Supervision

- | | | | |
|-----|---------------------------------|--|--------------------------------|
| 8.1 | Curriculum Review. Project Plan | A review of the HG diploma curriculum has been commissioned by HGC. An 18 month project. | JT |
| 8.2 | Supervision Update | CPD date has been confirmed for 30 th January 2021. We currently have 26 qualified HG supervisors and 11 in training who should be qualified by Spring 2021. | |
| 8.3 | Progression of HG Pedia | Discussion regarding how to get the HG Pedia website up and running as the HGC cannot provide the designer for it at this time. A separate meeting will be arranged to discuss the options to move this forward. | JT, Arlene, Sandra and Jenny E |

9 Promote and disseminate Human Givens

Action

Who

- | | | | |
|-----|-----------------|---|------------------------------|
| 9.1 | HGI Conference. | The intended live conference is expected to go ahead in 2021 as planned. | |
| | | An additional online event is planned for February 2021. this will be on the theme of depression and aimed at the wider public as well as therapists. | IT & JT |
| | | Costing and budget information has been requested. | Conference Working group and |
| | | Clive Cory will remain on the working group even though he has resigned from the HGI Board. | Carel Beynen |

10 Organisational Governance Action

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|------|-----------------------------|--|----------|
| 10.1 | Finance report | Presented by Carel Beynen:
A budget for the next financial year is required. This will be brought to the December extra board meeting on Dec 14 th
The main income source for the HGI is via membership fees and the biennial conferences (not happen this year as planned). | CB |
| 10.2 | Risk register | Carried over to cover in 2021 | SG |
| 10.3 | Board Audit / New Directors | Agreed that a skills audit was not required for the existing board since the current skills gaps on the board are known to be in marketing and promotion and finance & service/business development.
It was agreed that this would be a good tool when recruiting new board members
Draft Volunteer Roles for the two new board members and recruit, | SG & CBo |
| 10.4 | Planning Day Project Plan | Discussed and agreed.
Implementation underway | SG |

- 10.5 Groups and Committees Draft Template for working groups and committees
Agreed to use for HGI group.
- 10.6 Frequency of meetings The options of more frequent board meeting was
discussed but we agreed to continue with the current
structure with the option of additional meeting dates as
required.
Additional date agreed for 7pm on December 14th to
look at next years budget and also the New RPSC
process to approve before going to the PSA

11: Time and date of the next meeting – Jan 18th 2021 7pm on ZOOM

FUTURE Board Meeting DATES 2021

Jan 18th

March 15th

May 17th – or at Conference

July 12th

Sept 20th

Nov 15th