

## Minutes of Human Givens Institute Board Meeting

**Date of Meeting:** Tuesday 16th May 2023, 3pm to 5.15pm on Zoom

**Present:** Ivan Tyrrell and Jo Griffin (Co-Chairs), Jane Tyrrell (JT) and Malcolm Hanson (MH)

**1. Apologies:** Monique Nauta (MN)

**2. In attendance:** Andy Tarrant (AT)(Minutes)

**3. Declarations of interest** (including between the College, Publishing, Foundation and the Institute):

IT – HGC, HGF and HGP, JT leads the HGC, JG – HGC & HGP

**4. Minutes of the last meeting**

Minutes for the last meeting approved.

**5. Matters arising:**

5a) SCoPEd EBEs - payment made.

## Clinical Governance

	ITEM	Update	Status/Actions	
6a)	<b>RPSC Report - (AT)</b>	<p>The report was noted.</p> <p>A discussion took place regarding the PSA's new Equality , Diversion and Inclusion (EDI) requirement.</p>	<b>PSA Annual Check Form approved at the meeting and signed off by the Co-Chairs (Note - submitted 17/5/2023)</b>	
6b) and c)	<b>Supervision &amp; Peer Group and Clinical Group Update - (MH)</b>	<p>Quarterly meeting held. It was reiterated at the meeting that any person seeking re-registration should contact Membership Secretary (JL) as to which courses they would need to complete.</p>	Ongoing.	
6d)	<b>Integrity Group Update - (IT)</b>	<p>The new updated edition of the Human Givens book has been finished and is about to be laid out and artworked.</p>	Ongoing	

6e)	<b>SCoPED Update - (MH)</b>	NCS has been renamed NCPS; It has been decided that the mounting costs of SCoPED should be met, pro-rata, by the member organisations.	Ongoing.	
6f)	<b>HG Journal Update - (IT)</b>	Interviews for a new editorial team to produce the Human Gives Journal once DW steps down at the end of 2023 are underway. The possibility of changing the Journal to a digital format was discussed.	Ongoing.	

## 7. Membership/Promoting HG

7a)	<b>AGM - (All)</b>	AGM to be held on 25/5/2023.  Bill Andrews will be presenting.	<b>Action - Supporting documents to be circulated 18/5/2023 - submissions required from IT and JG for AGM report.</b>	
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7b)	<b>Website - (JT)</b>	Final revisions are being made to the developers' contract before work can commence.	Ongoing.	
7c)	<b>Suffolk Mind ENA - (AT)</b>	<ul style="list-style-type: none"> <li>● There was a 78% ENA response rate (91% based in the UK), with 16% of the responses provided by trainees</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>● Human Givens scored higher results overall, when compared to 'most similar organisations' within its Health and Social Care sector.</li> </ul>	Ongoing.	
7d)	<b>2024 Conference - (All)</b>	A discussion took place about content for the Conference, which the Working Group thought should be held as early as possible next year, potentially April. It was felt that the 'Meanings Crisis' might prove to be a good topic, with it generating much discussion at some peer groups.	<b>JT to put JG and MH in touch with GH and the group looking at the Conference programme. Conference Working Group to continue looking at suitable venues and dates.</b>	
7e)	<b>Membership Categories - (JT)</b>	A discussion took place about the planned change in Membership categories to align Human Givens therapists with the SCoPEd framework columns.	Ongoing - Members will be updated when details are finalised.	

## 8. Corporate Governance

8a)	<b>Risk Register - (AT)</b>	Ongoing.	<b>AT to review and update the Register following this meeting.</b>	
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## 9. Any Other Business (AOB)

9a)	<b>Overall Finances</b>	A wide-ranging discussion took place regarding overall finances, potential savings to be made and the need to increase income.		
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**Date of Next Meeting: 18th July 2023**

**Dates of Future Meetings**

**19th September 2023**

**21st November 2023**