

Minutes of Human Givens Institute Board Meeting

- Date of Meeting:** Monday 26 February 2018 (7pm)
- Present:** Julian Penton (Chair), Jackie Chidwick, Judith Desbonne, Julie Lawrence, Declan Lyons, Ivan Tyrrell, Jane Tyrrell
- In attendance:** Sue Saunders
- Apologies:** Celia Nicholson

1. Declarations of interest

None.

2. Minutes & matters arising:

National Counselling Society – Sue Saunders has made an approach. The next step is for Sue to get back in touch to discuss their accreditation requirements.

Action: Sue Saunders

3. Recruitment to Boards

Jackie Chidwick has been appointed to the Board. A succession plan for the chair of the External Oversight Committee has been agreed. Lance Kearon and Mary Arthur have been appointed to the Registration and Professional Standards Committee. The RPSC will propose to the Finance Committee appropriate remuneration for handling complaints and developing policy.

Action: Sue Saunders

4. 2018 AGM – Tuesday 27 March 8pm

Jane Tyrrell will issue formal notice to members inviting them to the AGM.

Action: Jane Tyrrell

Sue Saunders will prepare a report on RPSC activities.

Action: Sue Saunders

Ivan Tyrrell will give a verbal report into the activities of the Foundation.

Action: Ivan Tyrrell

Julie Lawrence will give a verbal update on the work of the Finance Committee..

Action: Julie Lawrence

Julian Penton will prepare a report on the HGI Board.

Action: Julian Penton

5. Data protection requirements

The RPSC is issuing advice to members on arrangements for handling client data following the change to regulations in April.

Action: Sue Saunders

Jane Tyrrell will confirm what steps the College and HGI need to take to be compliant, consulting Sarah Jeffrey-Gray.

Action: Jane Tyrrell

6. Professional Standards Authority

Renewal application was submitted on 13 February. Awaiting response from PSA.

Action: Sue Saunders

7. RPSC Update

Sue Saunders updated the Board on complaints currently under consideration by the RPSC.

8. Conference

Programme is now finalised and uptake is strong.

Action: Ivan Tyrrell

The Board decided that instead of accepting the proposal from a commercial marketer to film the conference, the HGI and HG College should jointly commission a professional film record of the conference.

Action: Jane Tyrrell

Feedback form to canvass whether people are interested in buying videos/live streaming in future.

Action: Jane Tyrrell

9. Recruitment to Board

A new application to join the Board has been received. Agreed to interview the candidate with a view to her joining the Board as an independent member bringing corporate skills.

Action: Ivan Tyrrell and Julian Penton

Jackie Chidwick to consider joining the Finance and Audit Committee, subject to conversations with Celia Nicholson and Linda Tyrrell.

Action: Jackie Chidwick

10. Board awayday

Item to be included in Julian Penton's report for the AGM and by Declan Lyons at the Conference.

Action: Julian Penton and Declan Lyons

11. Consultation on fee increases for marketing

Recent consultation had very low response rate. Jane Tyrrell to produce a formal report for decision at the next Board.

Action: Jane Tyrrell

12. Any other business

a. Insurance for HGI against court proceedings

Sue Saunders confirmed HGI is insured against the risk of court action.

b. Peer group feedback

Judith has issued a survey to map the peer groups and will ask to attend part of peer groups by Skype. Early issues raised are: (i) requesting an index of HG Journal articles for easy reference - this has been completed by and Mark Thomas brings relevant journals to training days; (ii) facility for HGI to support members for advanced DBS disclosure.

Action: Judith Desbonne

c. Peer group compliance with policy

To be considered at next Board meeting and to consult members at Conference.

Action: Julian Penton and Declan Lyons

d. Health Insurance work for HG Therapists

Board to commission RPSC member to explore qualifying for health insurer reimbursement. Sue Saunders to approach RPSC members to establish whether anyone is interested in leading a piece of work on a paid basis, supported by an voluntary advisory team from those with expertise.

Action: Sue Saunders

e. Well doing

The Board considered a proposal from welldoing.org to partner in mutual promotion. Agreed that HGI needed to research further – Office to do desktop exercise to get feedback from members who use this and similar sites.

Action: Jane Tyrrell

13. Date of next meeting

AGM Tuesday 27 March 2018 8pm

Next board: Monday 30 April 2018 7pm

26 February 2018 (JAL)