

Minutes of Human Givens Institute Board Meeting

Date of Meeting: Wednesday 27th May, 2015 (7pm)

Medium: Skype

Present: Don Elwick, Cathriona Edwards, Celia Nicholson, Ivan Tyrrell, Gail Rhodes, Declan Lyons, Julian Penton (Chairing),

In attendance: Ian Thomson (Human Givens Foundation), Sue Saunders (HGI Registration and Professional Standards Committee)

Apologies: Renee Van der Vloodt, Julie Lawrence, Joe Griffin

1. Minutes & Matters arising from meeting 18/3/15:

Agreed as a true record. Matter arising – see item 8. below.

2. Update on preparation for PSA application

SS presented an update – please see PP presentation for detail. The following were recommendations arising:

- (i) Formation of an overseeing committee to oversee probity of HGI governance arrangements, in line with PSA requirement. **Agreed** that this be progressed and that the name be: “External Oversight Committee for HG therapy”. Professor Stephen Hill has agreed to chair the committee – though it was felt that he should stand down as a trustee of the HGF to ensure that he has no conflicting interests with any other activity related to the human givens approach. Further members – HGI registrants and lay – will need to be found.
- (ii) Complaints: Seriousness of complaints received to be graded at four levels – with guidelines for sanctions at each level to be indicated. Holding of formal conduct hearings to be introduced for “critical” complaints (e.g. sexual impropriety). Possible cost implications for the HGI will need to be considered. PSA will definitely require some level of public access to information about any upheld complaints/sanctions imposed. **Agreed** that in the PSA application we propose listing only “serious” and “critical” complaints upheld against registrants, together with related sanctions on their entry in the HGI register.
- (iii) Entry onto HGI register: Formation of a Registration Panel – composed of part 2 tutor/s, part 3 supervisor, part 3 assessor and representative of Registration and Professional Standards Committee – **agreed**. The panel will make the decision on entry/re-entry onto the HGI register. A Register Policy has been written.
- (iv) Publically accessible information about HGI registrants on register. **Agreed** that this should include information relating to fitness to practise requirements, in line with other PSA accredited registers.

- (v) Timescale for application. SS felt that an application should be ready to submit within 4-6 weeks – after a board meeting for a final discussion about the application, with board members having had the opportunity to read the application in advance.

3. HG register website

CN presented a report summarising the case for a new website based on PSA requirements for information about registrants – see PP presentation for detail. Options for achieving this were noted – though it was felt that the proposed register site and new HGI site should have the same URL. Given Jane Tyrrell's forthcoming work on rebuilding the HGI website it was **agreed** that CN and SS should discuss with Jane how the requirements of the PSA might fit with the new HGI site.

4. Minutes of Finance and Audit Committee meeting 29.4.15

The chair of the committee CN presented the minutes, noting that:

- the HGI accounts were approved following satisfactory resolution of minor inconsistencies;
- a new statement of purpose of the HGI is needed to reflect our register function and associated PSA requirements – CN's suggested wording for use by the accountants for inclusion on subsequent accounts could be used;
- the need for formal business planning for the HGI's future development was highlighted for future discussion.

5. Publication of HGI board minutes on website

The need for this and other measures to make HGI governance and process more transparent are to be discussed in the context of website development.

6. Support to HGI members subject to complaints

Agreed that suitable registrants be approached to form a panel of volunteers available to offer peer support to members subject to complaints.

7. Written endorsement of the work of HG/HGI

Letters of endorsement from organisations/companies that have experienced the practical benefits of HG ideas would support the PSA application – JP to contact board members with request for approaches to such bodies on behalf of the HGI.

8. Other business

Survey of HG therapists

DE presented questions to be asked of HG therapists regarding volume and role of HG work in their professional roles via an online survey vehicle. Survey Monkey at £26 per month recommended for our requirements.

Agreed for DE to progress with survey through Kathy/team at Chalvington in order to access database of HG therapists practising.

Congratulations and thanks to JG on an incredible contribution to co-developing and furthering the HG approach with the Human Givens College, from which he will be withdrawing from his teaching role this year.

9. Provisional date of next meeting

Wednesday 8th July, 7:00pm Skype – discussion of PSA application.

JP – 28.5.15

19/3/15