

Minutes of Human Givens Institute Board Meeting

Date of Meeting: Monday 7 January 2019 (7pm)

Present: Julian Penton (Chair), Carel Beynen, Judith Desbonne, Julie Lawrence, Declan Lyons, Sue Saunders, Ivan Tyrrell, Jane Tyrrell, Atlanta Wardell-Yerburgh,

In attendance: Sue Saunders, Mark Thomas

Apologies: Ian Thomson

1. Declarations of interest

None.

2. Resignation of Julian Penton

The Board acknowledged Julian's resignation and wanted to minute their thanks for Julian's outstanding service over many years. A new Joint Secretary will need to be appointed from amongst Board members.

The Board in future would be hosted on Zoom, and Jane Tyrrell would circulate arrangements for joining.

3. Minutes and matters arising

Atlanta Wardell-Yerburgh had previously circulated an analysis of indemnity insurance, and its protection for the Board and RPSC members. The analysis identified some areas which might need to be expanded including ensuring post-Brexit coverage for non-British members. Board agreed Julian Penton would contact insurers to enquire.

Finance and audit committee: The Board ratified the proposed fee increase for services provided by HG College. **Action: Jane Tyrrell**

RPSC: Name of former practitioner incorrectly included on NHS website has been removed.

4. Peer supervision group update

Peer groups have been allocated into two groups to divide up the leadership between Judith Desbonne and Atlanta Wardell-Yerburgh. Only a proportion have been visited and there is difference in practice between groups so the Board representatives considered that they needed to visit more before drawing conclusions about best practice.

Queries from members:

Could Human Givens Institute help in dealing with a charity which required BACP membership as part of its charter? As BACP has very different requirements for training and supervision this is not possible. It was noted that the HGI accreditation is equivalent to BACP, but some charities have limited their practitioners to BACP. It was noted that many charities would commission HGI members when PSA accreditation was evidenced.

Could HGI website include support forum for members? There will shortly be a moderated forum for supervisors, and there is no reason why similar groups should not be established. The technical facilitation is straightforward, if volunteers were available to moderate. Agreed to seek volunteers in next newsletter. **Action: Jane Tyrrell**

Could we have more female voices on the CDs? Products for graduates/newcomers? Resources for teenagers?

Agreed this should be explored by the College/HG Publishing. Depression app will be available soon and is likely to appeal to teenagers.

Action: Mark Thomas

Can HGI provide marketing tips? There is quite a lot of information in the members' area.

Communicating the new rewind protocol? An email with the updated protocol was sent to all members in September 2016. This will be resent to Atlanta to check why the peer group did not receive it.

Action: Jane Tyrrell

Can pre-Part II trainees join peer groups and access the members' area? Peer groups are intended to be for post-Part II students, and this group already have full access to the members' areas. Pre-part II members already have access to associate member areas but it was acknowledged that these resources are limited. The College is proposing a new status of student practitioner for members who are signed up to Part II and this will involve signing up to ethics/conduct. The College will consider whether they should have more access to selected members' resources.

Action: Mark Thomas

5. CPD event

The Board agreed to Denise Winn's recommendation that a CPD day should be included in the 2020 conference arrangements rather than a 2019 offering.

6. Brexit

Until the arrangements for leaving are clearer it is difficult for the Board to anticipate the issues which will need consideration.

7. External Oversight Committee

The EOC has raised a number of queries about the complaints procedure, including their own role in relation to appeals against decisions by the RPSC. The Board agreed to offer clarification to the EOC about their role, and to feed back to PSA about their inaccurate advice to the appellant in the case. **Action: Julie Lawrence/Sue Saunders**

8. List of trainee registrants

It was agreed that post-Part II trainees who are seeing clients should be registered on a list managed by the College according to HGI policies. Mark Thomas outlined the new process for establishing the status of students who have not completed Part III. The Board agreed that the existing policy, that Part II qualified people should only be able to practice for a limited period without passing Part III, should be enforced.

Action: Mark Thomas

9. Research working group update

The Board was largely happy with the proposals to establish peer moderated fora and agreed this was the right way forward. The Board did want to pilot the approach as proposed, and would be prepared to offer some funding up to £500 to evaluate this.

The Board decided to ask the group to propose a tighter process for control of peer moderation, with one of the group joining the RPSC to lead so that they could be vested with formal authority for the HG knowledge base, and a more defined procedure for accrediting moderators to be ratified by the RPSC.

The Board acknowledged the significant work undertaken by the group and asked Judith to convey our thanks for the work to date.

Action: Judith Desbonne

10. Appointment of lay member

A LinkedIn search will be initiated to seek a new lay member, and Sue Saunders notified when this is active.

Action: Jane Tyrrell

11. Dates of next meetings

Agreed dates for 2019: 7/1; 25/2; 29/4; 8/7; 9/9; 4/11.

12. RPSC Update

Resourcing the HGI – it is proposed employing a dedicated individual to support with administration of registration renewals. A job description and costs require preparation.

Action: Mark Thomas

Five complaints are currently being heard. A new Chair will be sought through advertisement; Sue Saunders and Julian Penton will consider remuneration options.

Action: Sue Saunders/Julian Penton

13. Improving supervision

Twenty of the twenty-seven HG supervisors have signed up to a CPD day, which will assure the continued quality of supervision. HGI is introducing a new policy of CPD for supervisors which will include a CPD day every two years and a reaccreditation process.

Lead: Mark Thomas

14. Date of next meeting

Next board: Monday 25 February 2019 7pm

7 January 2019 (JAL)