

Human Givens Institute

Human Givens Institute Board meeting 18th January 2021 1900 -2100 on Zoom

1. **Present:** Sue Gray (chair), Carel Beynen, Ivan Tyrrell, Jane Tyrrell, Liz Barr, Chrissy Boyce, Judith Desbonne

Apologies: None received

2. **In attendance:** Monique Nauta chair of the RPSC for agenda item 6

3. **Declarations of interest – Ivan and Jane Tyrrell both involved in the HGC and HGP and Ivan in the HGF.**

Item	Action	Who
4. Minutes 7 November 2020	Approved	
4.1 Matters arising	CBe requested an update on EOC recruitment . SG advised that this is still ongoing	SG
	Students of the HG diploma: Regulation , further discussion needed. SG to set up a call to progress the matter. Members of call Jane T, Carel B, Gareth Hug	SG
5. Minutes of the Extra ordinary Board 20 December 2020	Approved	
6. Regulation and Registration		
6.1 Revised complaints process	Revised complaints process papers (a-e) Approved. Full complement of papers to be shared with Board members following the meeting and submitted to the PSA along with a copy of our audited annual account on the 27 January 2021 MN stated that Trevor Bailey and Owen Jones were currently producing new training program for use with new members of the RPSC and appeal panels	CB3/MN

	SG advised the Board that work was ongoing to secure a second co-chair of the RPSC	SG
6.2 Equality and Diversity Policy	Discussion arose around clarity of meaning and the need to combine with the work undertaken by IT, JT and CBo on Equality and Diversity Policy and Statement. CBo to cross match both pieces of work and produce one overall Policy and Statement	CBo
7. Serving the membership		
7.1 Peer group supervision update report and how things have improved	Peer Group Update report shared. An online Peer Group has been established. Two meetings have been held with good attendance. In relation to suggested improvements suggested by members, the following decisions were made:	
	<ul style="list-style-type: none"> ● Ethics course to be offered at a reduced fee (50%) to existing registrants. Put in next bulletin 	JT/SG
	<ul style="list-style-type: none"> ● Peer group guidelines to be revised to include how to work with larger groups in terms of structure. 	JD/LB
	<ul style="list-style-type: none"> ● HG graduates who are working in the NHS – is there a need for a separate peer group? SG to add to her bulletin to assess need for this. 	SG
	<ul style="list-style-type: none"> ● Voluntary work – remuneration. Much of the work carried out for the HGI is done so voluntarily but there are occasions where individuals go above and beyond to identify any individuals who fall into this category to JT. The Board were aware of current financial pressures on the organisation due to Covid 19 and future decisions re payment etc would have to take this into account. 	LB
	<ul style="list-style-type: none"> ● Complying with HG Ethical Guidance Policy CBe to write a reminder to be sent to members via SGs bulletin to 	CBe/SG

uphold this policy particularly in these challenging times
when emotions are running high

7.2 Membership update

Pie chart provided a pictorial update on numbers and spread across the various HG membership categories. Including new members and those who have left recently. CBo asked if the reasons why individuals had left were known. SG advised that 3 had retired and 1 had health issues. Discussion ensued around how HGI administrators check that all membership renewals are up to date and payments received. SG and CBo currently exploring how we might improve our membership records and renewals system

SG/CBo

8. Clinical training, research and supervision

8.1 Research Update report

Received for information the Board thanked Jenny Edwards for her report. Request to go to HG Foundation re HG Pedia funding.

9. Promote and disseminate Human Givens

9.1 Google adwords report

Report received and the Board were keen learn more.

Decision to continue to pay for this in the short term and an updated full report to come to the next Board meeting

JT

SG to speak to Julia Duguid

SG

9.2 Face to face conference

Decision made to postponed until May 2022. Request to be made to the venue to roll over the booking and hire costs already paid.

JT

JT

Virtual conference to be organised online for Autumn 2021

JT very concerned in relation to workload and SG agreed to add to her bulletin request for volunteers to help with conferences.

SG

9.3 Depression Summit - update Bookings to date (210) are going very well and almost at break-even financially. Thanks go to Clive Corey a former HGI Board member who has provided valuable advice and support on how to set up a successful online conference

10. Organisational governance

10.1 Equality and Diversity statement see actions from 6.2 above where this is covered

10.2 Business planning To postpone until the overarching group have met to decide on the aims and objectives of the Human Givens Group. JT expressed concerns about the time that this would take the potential negative impact that this could have on HGI income generation. JT was assured that this should not be affected by CBe **CBe/IT**

10.3 Budget Budget report received. Two areas of concern raised:

- JT raised concerns around square charges being removed. These relate to charges incurred by the HGI through payments being made via credit cards
- CBo was concerns over assumptions made re Conference Income and expenditure when the face to face conference is being cancelled. CBe agreed that these two areas need attention and agreed to organise a zoom meeting to discuss further

CBe

11. Members Bulletin. Regular Members bulletin. The intention is to produce this following each board meeting. **SG**

Items so far for the next one are:

- a) EOC Recruitment
- b) Ethics Course at 50%
- c) NHS Peer Group interest
- d) Reminder to adhere to HG Ethics in all communications

- e) Further members for Conference Working Group
- f) Vaccine update for key workers from PSA
- g) Frontline19 – invitation to volunteer

12. Time and date of the next meeting

15 March 7pm

All

FUTURE Board Meeting dates 2021

15 March
17 May
12 July
20 Sept
15 Nov

KEY

IT – Ivan Tyrell CBo- Chrissy Boyce JD – Judith Desbonne
JT – Jane Tyrell SG- Sue Gray LB – Liz Barr JL – Julie Lawrence