

Minutes of Human Givens Institute Board Meeting

- Date of Meeting:** Tuesday 24 May 2016 (7pm)
- Medium:** Skype
- Present:** Julian Penton (Chairing), Cathriona Edwards, Julie Lawrence, Celia Nicholson, Gail Rhodes, Ivan Tyrrell
- In attendance:** Sue Saunders (Registration and Professional Standards Committee); Ian Thomson (Human Givens Foundation)
- Apologies:** Dr Declan Lyons

1. Declarations of interest

Ivan Tyrrell declared an interest in the item on the new website and will recuse himself from the discussion.

2. Minutes & matters arising:

Don Elwick has resigned from the Board but will continue on the marketing committee.

Contribution to PSA costs: Julie Lawrence has emailed the member who offered the donation to request a call.

Board members status: Agreed that professional members should be members of the institute. Lay members – Julie Lawrence to review articles – to be discussed at next meeting. **Action Julie Lawrence, Julian Penton** for agenda

3. Professional Standards Authority update

Sue Saunders to determine what is involved in maintenance and re-accreditation for continued PSA registration. Agreed in principle that a PSA senior leadership group should be established to ensure continuity within the Institute, the members should be suitably qualified but not necessarily Board members. Composition and terms of reference to be determined once the scale of the task is clear. To be discussed at next meeting. **Action Sue Saunders** clarify and **Julian Penton** for agenda.

Marketing – agreed that College and related marketing should make clear that qualified HG practitioners are part of a register which has PSA accreditation. Cathriona Edwards will speak to Jane Tyrrell to clarify. **Action Cathriona Edwards**

4. Finance update

No updates on general finance.

5. New HGI website

(Ivan Tyrrell recused)

The new website costs are running over budget by £2,200, and in addition the College is expecting a contribution of £750 per month for website maintenance from the Institute.

The project has been stressed by deadlines associated with the PSA registration, and recent personnel changes have meant that the College has faced additional pressure.

The Board agree that there should be a discussion about a sensible transition to Institute independence after the immediate pressure of the website and the conference are over. Post the conference, Sue Saunders to sit down with College and agree a sensible process for increasing Institute contributions. **Action Sue Saunders** – liaison with College **Finance & Audit Committee** – long term strategy.

Meanwhile, we will need to approach the College to ensure that the HGF proposal to contribute to cash flow problem is adequate. **Action Julian Penton**

Board noted that Sylvana has reduced her hours – Julian to establish the implications of this during the College conversation.

6. Recruitment and selection of board members

It was agreed that there should be a notice on the website explaining what the Institute is seeking in terms of skills and contribution of Board members and how they are recruited. **Cathriona Edwards** to work with **Celia Nicholson** to draft a form of words.

Peer group nominations: Janine Hurley has been nominated by the North West supervision group. **Gail Rhodes** to speak to Janine, and providing she can make the commitment, invite her to join the HGI Board.

Sue Saunders has proposed Celia Kenny as a new member of the RPSC. Agreed that she should be appointed as second lay member for the RPSC.

7. Fellow membership of Institute

Agreed that Board should develop criteria for fellowship, to include membership, qualification, continued professional development and higher level contribution to Institute aims. **Cathriona Edwards** to work with **Celia Nicholson** with help from **Julie Lawrence**, to develop criteria for discussion at next meeting, (**Julian Penton** for agenda)

8. Marketing group

PSA announcement went well. The conference press release was prioritised but uptake has been low. There is some media interest in some of the pitches involving human interest stories, but low pickup on media pitches involving speakers.

The marketing group is presently focussing on improving conference uptake, and considering a one day offer, cost to be calculated as half the cost of the conference less dinner.

Sue Saunders is due to speak to Joe Griffin about his presence at the conference.

9. Date of next meeting

Wednesday 20 July 2016 7pm.

24 May 2016 (JAL)