

Minutes of HGI Board Meeting

Date of Meeting: Wednesday 27th January, 2016

Medium: Skype

Present: Ivan Tyrrell, Julian Penton (chairing), Declan Lyons, Celia Nicholson, Cathriona Edwards.

Apologies: Don Elwick, Gail Rhodes.

In Attendance: Sue Saunders (Registration and Professional Standards Committee); Ian Thomson (Human Givens Foundation).

1. Declarations of interest

There were no declarations of interest

2. Minutes of last meeting

Approved.

3. Matters arising

- Julian responded to the member who enquired about reduced fees for pensioners.
- Use of webinar technology for HGI Board meetings. **Action:** Ivan to pursue this further with Miles Daffin.

3. Conference update

A draft promotional leaflet for the June 2016 conference prepared by Ivan was shared with the board and met with unanimous approval – particularly for the number and quality of confirmed speakers. Don Elwick has also contributed to organising the event. Publicity to be distributed within the next week or so. It was further discussed:

- Whether Declan might make a presentation as well as chair the conference;
- Whether the possibility of Professor Ian Robertson speaking is further explored, given his likely availability and the quality of his work. However, whether his presentation would be aligned with the conference theme and his request for the Human Givens Institute to buy a number of his books for resale raised concerns.

Actions: Don to provide a financial update then he and Declan decide whether a further discussion with Professor Robertson be held.

4. PSA update

The Professional Standards Authority visit to the HGI office in Chalvington had taken place in December. Subsequently lengthy interviews were held with Declan (in his capacity as chair of the HGI), Sue (as chair of the R&PSC) and Ivan (as chief executive of the HGI). Requests by the PSA for updates to HGI documents and procedures were responded to rapidly. A report by the PSA that will assess whether the HGI's application for registration is ready for submission to the PSA Registration Accreditation Panel is awaited. PSA officers have been most supportive and

professional in their dealings with us. **Grateful thanks for the enormous amount of work put into the application process were extended to IT, SS and the staff team at Chalvington.**

The first meeting of the HGI's "External Oversight Committee" (with responsibility for overseeing governance of the HGI) took place in January via Skype and was chaired by Professor Stephen Hill. Approval for funding travelling costs for attendance by committee members at a single, follow up meeting in Bristol were approved – the importance of one face to face meeting of members being acknowledged.

The first meeting of the newly created Registration Panel (which forthwith takes responsibility for admission to the HGI professional register) was held in January – consisting of Sue Saunders and Ian Thomson (for the R&PSC), Gail Rhodes and Renee Van der Vloodt (HG Diploma tutors) and Julian Penton (for HG supervisors).

5. HGI Marketing strategy

Celia Nicholson (Chair of the HGI's Finance and Audit Committee) led a discussion to generate ideas for inclusion in a marketing strategy. Examples of ideas included – further effort to increase HG Journal subscriptions; soliciting membership from amongst the business community; making connections with the Institute of Directors and the Chartered Institute of Personnel and Development by offering speakers at their conferences; use of tear off applications in HG books; marketing through the online Human Givens College courses; annual HGI conferences, alternating between therapeutic and business oriented themes and audiences.

Action: Celia to draw together more comprehensive notes of the discussion into an outline marketing plan.

6. Board vacancies

It was noted that a further lay member is required – board members were asked to consider possible applicants. Longer term a more open system of lay recruitment is required.

Action:

- Cathy Harris be approached and invited to join the board.
- A further HG peer group representative is sought. **Action:** Julian to set in motion.

7. Other business

It was clarified that the review of policies and procedures for which the HGI board is responsible consists of the Memorandum and Articles of Association and the HGI Risk Management Policy. The remainder are the responsibility of the R&PSC.

8. Date and time of next meeting

Wednesday March 30th at 7pm

Julian Penton
30/1/2016