

## Human Givens Institute

### Minutes of Human Givens Institute Board Meeting

- Date of Meeting:** Monday 29<sup>th</sup> October 2018 (7–9pm via Skype)
- Present:** Julian Penton (Chairing), Declan Lyons, Ivan, Tyrrell, Judith Desbonne, Jane Tyrrell, Carel Beynen, Atlanta Wardell-Yerburgh
- In attendance:** Sue Saunders, Denise Winn, Shona Adams (partially)
- Apologies:** Julie Lawrence, Ian Thomson

#### 1. **Declarations of interest**

None

#### 2. **Minutes & Matters arising**

**Dropbox document sharing facility for Board Members** – Atlanta Wardell-Yerburgh has set this up and will circulate details on how to use to Board Members.

**Action: Atlanta Wardell-Yerburgh**

**HG Diploma holder – clarification of trainee status.**

Jane Tyrrell to draft a cease & desist letter, Sue Saunders & Atlanta Wardell-Yerburgh to agree wording before it's sent.

**Action: Jane Tyrrell**

Atlanta Wardell-Yerburgh has offered to seek informal professional advice to refine the wording of the professional liability insurance for Board members to cover their responsibilities as regulators of HG therapists.

**Action: Atlanta Wardell-Yerburgh**

**CPD Working Group** – this is still yet to meet, but other work being done regarding regulation of supervision, the proposed 1-day CPD event and proposals from the HG Research and Update Group may supersede its aims.

**Peer Supervision Group (PSG) input to HGI Board** – This was agreed to be rolled over to the next meeting when more feedback and information would be available.

**Action: Judith Desbonne and Atlanta Wardell-Yerburgh**

#### 3. **Finance and Audit Committee**

The Board approved the revised Terms of Reference for the Finance and Audit Committee as prepared by Atlanta Wardell-Yerburgh, and agreed spending approval limits.

Jane Tyrrell to re-send information on proposed HG College fee increases to all members of the Finance & Audit Committee for them to consider and revert back to the Board

**Action: Jane Tyrrell & the F&AC**

Re: New HG website – Jane Tyrrell to forward the Committee the estimate for linking the new website's search facility to the HGI's website, so that it can bring up search results from there too, for the Committee's consideration

**Action: Jane Tyrrell & the F&AC**

#### 4. Recruitment of a Lay Board Member

There have been no suitable candidates for the Lay Member to the Board. Jane Tyrrell to raise awareness again in the next HG newsletter, and to promote the vacancy on social media.

**Action: Jane Tyrrell**

#### 5. PTSD Resolution Proposed Joint Weekend Event / Next HGI Conference

Denise Winn joined the Board in discussions about the practicalities of getting a single-day event ready in time to run alongside PTSDR's date next May. It was felt that there wasn't enough time to achieve this in time for their 2019 date on 18<sup>th</sup> May, but that we would like to join them another year. Jane Tyrrell to inform Tony Gauvain of the Board's decision.

**Action: Jane Tyrrell**

Much discussion was had on the best format for a 1-day event, the benefits and drawbacks (costs and organisational) of alternating a 1-day event with a 2-day general conference and for how the 2-day conference could be adapted to include CPD sessions for HGI members on new research, how new developments might aid/support HG practice, skills-sharing, more case-histories etc. The importance of assessing proposed ideas and techniques for their efficacy before any presentation to members was raised and acknowledged. The Board agreed that the HGI will trial a 1-day CPD-style event in Autumn 2019, after first consulting with members as to what they would find most helpful from such an event. Declan Lyons and Denise Winn to come up with suitable questions for a short emailed survey to members.

**Action: Declan Lyons / Denise Winn**

#### 6. Proposal from the Research and Update Group

This item was moved up the Agenda (from 10) so that Denise Winn could also participate in the discussion. Shona Adams joined the meeting at this point to discuss their proposal for a web-based research directory and answer the Board's questions.

Shona Adams, Jenny Edwards, Jenny Wakelin, Sandra Harrison and Andrew Morrice have been looking at the best ways to update HG research references and keep abreast of new research evidence – they have proposed collating relevant research findings into a useful, accessible online Wiki-style platform for HGI members to access and add to – this would give everyone more up to date research to reference and also aid those doing research projects or writing papers of their own, it would also be a good way to forge links with other organisations and for any gaps in evidence to suggest future research projects. The Board agreed that this was a great idea and important initiative and thanked Shona and the group for their proposal. The main issues considered were: how such a platform would be moderated/who would decide on which research was relevant or should be included and how much might it cost. IT projects can cost large sums of money and there might well soon be the need for a paid member of staff to manage the platform. The large size of the task and dependence on volunteers was also raised.

After Shona and Denise left the meeting, the Board agreed that a short pilot should be considered, using a simple website 'tree' type layout collating useful research into specific areas. Judith Desbonne and Atlanta Wardell-Yerburgh agreed to discuss how they might be able to help set this up.

**Action: Judith Desbonne / Atlanta Wardell-Yerburgh**

## 7. **Statutory regulation of counselling and psychotherapy in Ireland**

Sue Saunders reported that this is still with the Minister in Ireland, who will come back to anyone who has applied by the end of November. She will know more then.

## 8. **Registration and Professional Standards Committee**

The member compliance issue raised at the last meeting has been successfully resolved.

The Committee is currently looking for a new Chair and Deputy Chair to take over. It has been discovered that the lady who had an upheld complaint against her is still listed on her previous employer's website as being a Registered Member of the HGI, despite the fact that they were informed of the upheld complaint. Julian Penton to assist the Committee in writing to them to have it removed.

**Action: Julian Penton**

**Re-registration procedure** – it was proposed and agreed by the Board that all HGI members be required to submit proof of their CPD, supervision, data protection, insurance etc. at the time of their re-registration rather than continuing with the current spot-check audits. Members will be required to send in all relevant documentation to the main HG office when renewing their annual membership, starting as soon as possible.

**Action: Sue Saunders**

## 9. **A.O.B.**

Carel Beynen informed the Board that as a result of being accepted onto the HGI's Board, he has been asked, and accepted, a seat on the Board of the Netherlands HG organisation – Vereniging Human Givens Nederland.

Request from Sue Saunders to add Brexit and its potential impact for the HGI and its members to the Agenda for the next meeting.

After technical difficulties arose several times during the meeting, using Zoom instead of Skype was again proposed. Ivan agreed to research cost implications and circulate to the Board.

**Action: Ivan Tyrrell**

## 10. **Next Meeting**

To be held on Monday 7<sup>th</sup> January 2019 at 7pm

*29<sup>th</sup> October 2018 (JT)*