

Minutes of Human Givens Institute Board Meeting

Date of Meeting: Monday July 6th 2020 (7pm)

Present: Liz Barr, Carel Beynen, Clive Corry, Judith Desbonne, Sue Gray, Julie Lawrence, Ivan Tyrrell, Jane Tyrrell

In attendance: Trevor Bailey Owen Davies,

Apologies: None

Declarations of interest – None

1. Minutes and matters arising of the last board meeting held on 18th May 2020 (see below) – **Not reviewed in this meeting**
ACTION – Board to meet again asap

2. The latest complaint position

INFORMATION: Paper presented by Owen Davis.

- a) C1 - appeal this Friday by Zoon Link. Second complaint appeal with C1 also being dealt with.
- b) C2 - Third Party – under consideration – report due tomorrow
- c) C3 – complaint upheld. Appeal being raised.
- d) Discussion with insurers re C4 (reimbursement)

DISCUSSION: Options for managing Complaints and Registration in the future

DISCUSSION: Strategic benefit of aligning with another body (NCS). Majority view of this option by the board was to keep a separate PSA accreditation for HGI so we do not lose our brand (and there may be implications for overseas members). Membership needs to be involved in the decision.

Two Options to develop in tandem are: NCS taking on Registration & Complaints and keeping R&C in-house

ACTIONS

- a) Trevor will develop the 2 options for dealing with Complaints and Registration to include the gathering of info on the learnings from each of the complaints processes (including implications to clinical / training / supervision / note taking) Also include proposed RPSC structure and exploration of Insurance and Legal needs being more robust – due for next board meeting. **Trevor Bailey**
 - b) Consult with the membership – present the two options with the board's view. Consultation document to be created and circulated. Julie Lawrence and Owen Davies. Timings TBA
 - c) Owen Davies remaining on the RSCP until present cases completed – recruitment will be required to fill the gaps.
3. External Oversight Committee - 3 members have recently resigned,

ACTIONS:

- a) Exit Interviews with people who have resigned – Sue Gray
- b) Recruitment – Create a Job Profile for Chair and Members for promotion – Sue Gray.

4. Martin Dunlea's email to college and Board – response from Board needed

ACTION

- a) Draft a reply re the HGI aspects – Jane Tyrrell drafting and Judith Desbonne will send out
5. Need a strategy for managing the HGI – to ensure the HGI's sustainability, drive growth, and improve efficiency and internal communication and processes

ACTION:

- a) Create a date – meet face to face in September for a strategic discussion. Sue Gray / Jane Tyrrell to put out a proposal to the board re date / location.
6. Report back on supervision/clinical governance discussions - from Liz Barr

ACTIONS:

- a) Liz Barr to create a Supervision/Clinical Governance Scoping document that will include recommendations & times scale. One pager for next board meeting for approval and commissioning by the board.
7. HGI's Financial position / Finance report (CBe)

Due to the conference being postponed and additional costs incurred in association with complaints handling, more income is needed.

ACTION: Ivan Tyrrell to discuss with Clive Corry the possibility of running an inspiring online international conference to promote and disseminate Human Givens – present proposal asap.

8. Research and update group (RUG) (JD)
(see report from Jenny Edwards carried over from last meeting – proposal for webinar in the autumn to introduce the HG Pedia to the membership)

DECISION: Supported

ACTION: Judith will feedback to the RUG

9. Any other business

- I. Insurance Risk Assessment Proposal form to complete Tokio Marine HCC:

ACTIONS:

- a) Julie Lawrence to talk to the RPSC to complete. Deadline 13th July.
- b) All Board members to send CV's to Jane T

- II. Request for student level of membership – **Carried over**
- III. Concerted approach needed to insurers to get HG accepted
ACTION: Include as part of the Strategy Day
- IV. Recognition and gratitude to Sue Saunders for her work with the RPSC
ACTIONS:
 - a. To give her free access to any HG Collage course – JT
 - b. Hamper (Clive to give the info) with a significant message like.... ‘ Thank you so much for being part of the transition and success of HGI – the impact of your work will be very long lasting – or similar’
- V. AGM 2020 date needs to be set and announced.
ACTION – carried over
- VI. Roundtable invitation for SCoPEd framework – HGI representatives needed.
ACTION Sue Gray to pick that up and contact Kat Marlow.
- VII. Invitation from PSA to feed back on our experience as an accredited register – volunteers needed to attend
ACTION – carried over
- VIII. Board vacancy for a new chair
ACTION Prioritise this for discussion at the next meeting.
- IX. Risk register update
ACTION – to be carried over
- X. Draft new board member briefing pack update
ACTION – to be carried over

8. Time and date of the next meeting:

ACTION: Fit in another meeting asap – date to be arranged

– Judith Desbonne (since meeting this now set for August 17th at 7pm on ZOOM).

Future Board meetings:

August 17th at 7pm on ZOOM

Monday 7th September, 2020

ACTION: List all meetings here – obtain from JD

6th July 2020 by SVG